

# A DAY AT THE ARCHIVES

OCTOBER 19, 2015

Spend a day with fellow CNYGS members at the  
NYS Archives and NYS Library.

We'll begin the day with orientations to the  
Archives and the Research Library.

*The rest of the day is yours to explore!*

**10:00am**

## **NYS Archives Orientation**

Approximately 30 minutes plus time for  
your questions

**11:00am**

## **Research Library Orientation**

A walk-around tour of the public floor of  
the Research Library which houses the larg-  
est collection of genealogy and community  
history resources in upstate NY. (30 min.)

Records in the NYS Archives are available for use  
9:30am - 4:30pm, Mon.-Sat. (except state holi-  
days).

## **Know Before You Go**

- ◆ Researchers may use digital cameras and laptop computers.
- ◆ If records are available on microfilm, use of the original documents may be restricted.
- ◆ Records are not available for use if they are so fragile that handling would damage them.
- ◆ Most records in the Archives are available under New York's Freedom of Information Law, but some records contain information that is legally restricted.
- ◆ For a fee, Archives staff will photocopy or scan records if their condition permits.
- ◆ Self-service microfilm reader-printers are available.

*(Source: Genealogical Sources in the New York State Archives,  
New York State Archives • Information Leaflet #1)*

## **Registration...its easy!**

Send your **name, phone number and e-mail  
address** to: SusanProch@gmail.com

*Please register before September 23rd. Space in the orien-  
tation sessions is limited.*

Additional information, provided by the NYS  
Archives, to help plan your research trip will  
be e-mailed to you.

*A little advance planning will help you to  
make the most of your day at the Archives.*

**Transportation:** on your own

**Parking:** \$10.00 (all day, payable on  
entry at most lots)

**Location:** The Archives & Library  
are located at:

Cultural Education Center  
222 Madison Avenue  
Empire State Plaza  
Albany, NY 12230

The Cultural Education Center (CEC)  
is at the south end of the Empire State  
Plaza, on Madison Avenue (Route 20).